



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

- and -

Via Teleconference
Renaissance Newport Beach
4500 MacArthur Blvd.
Newport Beach, CA 92660

BOARD OF EDUCATION REGULAR MEETING AGENDA October 2, 2018

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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| D. CONSENT ITEMS | 13 |
| <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Superintendent

- 1.1. **Approval of Minutes** 4
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 21
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 23
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations, Grants, and Bequests** 25
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. **Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation** 26
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 27
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of August 2018.
- 2.6. **Adoption of Proclamation for National School Lunch Week** 32
It is recommended that the Board of Education adopt a proclamation endorsing the week of October 15-19, 2018 as "National School Lunch Week."
- 2.7. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 34
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2018, and authorize administration to submit the report to San Diego County Office of Education (SDCOE).
- 2.8. **Approval of Additional Change Order and Revised Final Contract Amount for A.O. Reed & Co. for Bid #1819-006-ERC, Roofing and HVAC Replacement at the ERC** 35
It is recommended that the Board of Education Approve/Ratify an additional change order and the revised final contract amount for Bid #1819-006-ERC, Roofing and HVAC Replacement at the ERC.

Educational Services

- 3.1. **Approval to Submit a Consortium Application for Student Support and Academic Enrichment Grant Program** 36
It is recommended that the Board of Education approve the submittal of a Consortium Application for the Student Support and Academic Enrichment grant program.
- 3.2. **Approval to Submit a Consortium Application for Kids Code Grant Pilot Program** 38
It is recommended that the Board of Education approve the submittal of a Consortium Application for the Kids Code Grant Pilot Program.

- 3.3. Approval of 2019 Early Admittance to Kindergarten Program** 40
It is recommended that the Board of Education approve the Early Admittance to Kindergarten Program for the period of January 10 to June 12, 2019 to serve children who are five years of age by April 30, 2019. It is further recommended that the program total 210 minutes of instruction each day.

- 3.4. Approval of Nonpublic School Master Contract with Sierra Academy Nonpublic School Services** 41
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Sierra Academy for one student for the 2018-2019 school year.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 42
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

- 4.2. Approval of Short Term Position** 44
It is recommended that the Board of Education approve the short-term position.

- 4.3. Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2018** 45
It is recommended that the Board of Education adopt the proclamation to endorse Drug Awareness Week, October 23 – 31, 2018.

- 4.4. Approval of University Agreement for Clinical Experience with St. Catherine University** 47
It is recommended that the Board of Education approve the agreement for clinical experience with St. Catherine University.

- E. DISCUSSION AND/OR ACTION ITEMS** 55
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. Approval of Monthly Financial Report** 56
It is recommended that the Board approve the Monthly Financial Report as presented.

- 1.2. Municipal Storm Water Management Plan Annual Implementation Update** 59
It is recommended that the Board of Education accept the Municipal Storm Water Management Plan Annual Implementation Update.

- F. BOARD POLICIES AND BYLAWS** 66

- 1.1. Second Reading: New Board Policy 0415 – Equity** 67
New Board Policy 0415 – Equity is presented for a second reading and request for approval.

- 1.2. First Reading: Revised Board Policy and Administrative Regulation 6171, Title I Programs** 71
Board Policy and Administrative Regulation 6171, Title I Programs, are presented for a first reading. Action, if any, is at the discretion of the Board.

- 1.3. First Reading: Revised Board Policy 5145.3, Nondiscrimination/Harassment** 76
Board Policy 5145.3, Nondiscrimination / Harassment, is presented for a first reading. Action, if any, is at the discretion of the Board.

G.	EMPLOYEE ASSOCIATION COMMUNICATION	80
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	80
I.	CLOSED SESSION	80
1.	<u>Conference with Legal Counsel - Anticipated Litigation</u> (Gov't. Code § 54956.9) - <i>Three Cases</i>	
2.	<u>Conference with Real Property Negotiators</u> (Gov't. Code § 54956.8) <i>Purpose: Terms for Land Sale</i> <i>Property: 10335 Mission Gorge Road, Santee 92071</i> <i>(formerly known as Santee School Site)</i> <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and</i> <i>Classified School Employees Association (CSEA)</i>	
4.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	80
K.	ADJOURNMENT	80

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for October 16, 2018, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 2, 2018, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Superintendent's State of the District Address for 2018

Requests For Use Of Facilities - March 6, 2018

Group	Location	Date	Days	Time	Attend	Fees Applied
Cajon Park						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Cameron Family YMCA (Day Camp Training)	Annex/Classroom	6/3/18	Sunday	7:30 am - 4:00 pm	50	TBD
Cameron Family YMCA (Summer 2018 YMCA Day Camp)	Annex/Classrooms/Fields	6/18/18 - 8/10/18	Mon - Fri	6:30 am - 6:30 pm	340/wk	\$219.00
Carlton Hills						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Carlton Oaks						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Chet F. Harritt						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Hill Creek						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Pepper Drive						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTA (Family Movie Night)	Upper Field Black Top	2/23/18	Friday	4:30 pm - 8:00 pm		
PTA (Science Night with Dinner)	Multi-Purpose/Lunch Area	3/13/18	Tuesday	4:45 pm - 8:15 pm	200	
E-Waste Recycling Event	Lower Parking Lot	5/19/18	Saturday	9:00 am - 2:00 pm		
PRIDE Academy (Prospect Avenue)						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Rio Seco						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTSA (Father/Son Laser Tag)	Front Lawn/Multi-Purpose	3/18/18	Sunday	11:00 am - 6:00 pm	200	\$248.50
Santee School Foundation (Packet Stuffing/Packet Pick-Up)	Multi-Purpose	4/18/18 & 4/19/18	Wed & Thurs	4:00 pm - 9:00 pm	300	
Sycamore Canyon						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTA (1-on-1 Basketball, After School Hoops)	Black Top	4/25/18 - 6/6/18	Wednesday	2:25 pm - 3:50	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 9/27/2018
 Month 2 Week 4
 School Week 6

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/27/18	09/29/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/27/18	09/29/17	# Diff	% Diff	09/29/18	09/21/18	# Diff
Cajon Park		14	109	90	101	94	93	117	108	114	94	934	928	6	0.6%	1	5	11	6	7	4	11	8	12	65	74	-9	-12.2%	999	999	0	
Carlton Hills	0	22	74	63	72	69	75	56	56	64	62	613	602	11	1.8%	7	5	4	5	4	3	6	2	9	45	32	13	40.6%	658	659	-1	
Carlton Oaks			82	83	80	88	74	70	97	95	125	794	783	11	1.4%	5	7	7	7	5	9	6	11	11	68	58	10	17.2%	862	862	0	
Chet F. Harritt	0	13	85	80	72	85	68	65	53	48	63	632	637	-5	-0.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	632	632	0
Hill Creek		24	79	98	88	85	79	79	75	61	66	732	738	-6	-0.8%	4	3	4	1	5	4	0	0	0	21	14	7	50.0%	753	753	0	
Pepper Drive			100	103	113	106	87	134	110	102	104	959	972	-13	-1.3%	0	0	0	0	0	0	0	6	3	2	11	8	3	37.5%	970	973	-3
Pride Academy	0	20	53	70	69	68	64	58	76	45	47	570	568	2	0.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	570	573	-3
Rio Seco			92	100	115	93	104	112	113	124	93	946	929	17	1.8%	5	5	6	2	2	6	11	11	7	55	55	0	0.0%	1001	1002	-1	
Sycamore Canyon		20	62	65	54	35	44	45	29	0	0	354	359	-5	-1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	354	354	0	
SUBTOTAL	0	113	736	752	762	723	688	736	717	653	654	6534	6516	18	0.3%	0	22	25	32	21	23	26	40	35	41	265	241	24	10.0%	6799	6807	-8
Alternative School			3	0	2	5	3	1	4	3	5	26	25	1	4.0%															26	26	0
Santee Success									1	3		4	3	1	33.3%											0	0	0	0.0%	4	4	0
NPS												0	0						1		2		3	1	7	14	-7	-50.0%	7	6	1	
SUBTOTAL			3	0	2	5	3	1	4	4	8	30	28	2	7.1%	0	0	0	0	1	0	2	0	3	1	7	14	-7	-50.0%	37	36	1
TOTAL	0	113	739	752	764	728	691	737	721	657	662	6564	6544	20	0.3%	0	22	25	32	22	23	28	40	38	42	272	255	17	6.7%	6836	6843	-7

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	999
Carlton Hills	0	0	658
Chet F. Harritt	0	0	632
Hill Creek	0	0	753
Prospect Ave	0	0	570
Sycamore Canyon	53	0	407
Total PK/EAK	53	0	

Total Enrollment Including PK
6889

Schedule of Upcoming Events

Date	Event
October 1	Communication Committee; 3:30 pm, ERC
October 2	Board Meeting; 7:00 pm
October 11	District Advisory Committee (DAC); 6:00 pm, ERC
October 12	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
October 15	Special Education Advisory Committee; 6:00 pm, ERC
October 16	Board Meeting; 7:00 pm
October 18	Budget Advisory Committee; 6:00 pm, Charles E. Skidmore Administrative Center, Conference Room
October 22	Wellness Advisory Committee; 3:30 pm, ERC
October 23	Strategic Planning Focus Group #2; 6:00 – 7:30 pm, ERC
October 25	Character Education and School Climate Advisory Committee; 5:00 pm, ERC
November 6	Board Meeting; 7:00 pm
November 9 – 16	Parent/Teacher Conference Week - <i>Schools on Modified Days</i>
Monday, November 12	Veterans' Day Holiday - Schools and District Offices Closed
November 19 -23	Schools Closed for Thanksgiving Holiday
November 20	Board Meeting; 7:00 pm
November 29	Character Education and School Climate Advisory Committee; 5:00 pm, ERC
December 3	Communication Committee; 3:30 pm, ERC
December 4	Organizational Board Meeting for 2019; 7:00 pm
December 13	<ul style="list-style-type: none"> • Budget Advisory Committee; 6:00 pm, Charles E. Skidmore Administrative Center, Conference Room • District Advisory Committee (DAC); 6:00 pm, ERC
December 14	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
December 18	Board Meeting; 7:00 p.m.
December 11	Strategic Planning Focus Group #3; 6:00 – 7:30 pm, ERC
December 24 – January 4	Winter Break

Reports and Presentations B.2.
Prepared by Dr. Kristin Baranski
October 2, 2018

Superintendent's State of the District Address 2018

BACKGROUND:

This evening Dr. Kristin Baranski, Superintendent of Santee School District, will present the 2018-2019 State of the District Address.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
October 2, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- September 18, 2018, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 18, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Christina Becker, Director of Maintenance & Operations, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval and announced Member Levens-Craig was not present in observance of Yom Kippur. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight: Santee Mobilehome Owners Action Committee, Inc. School Supply Drive

Superintendent Baranski welcomed the Santee Mobilehome Owners Action Committee, Inc. (SMOAC). She shared SMOAC had a backpack and school supply drive for Santee School District and Grossmont Union High School District students. Superintendent Baranski commended Buddy Rabaya, John Hossick, and the 110 SMOAC volunteers, for the donation of over 1,200 backpacks and school supplies to the Santee community. She shared approximately 20% of the Santee School District students received a new backpack and school supplies. President El-Hajj presented the Santee Mobilehome Owners Action Committee, Inc. with a certificate of appreciation on behalf of Santee

School District and shared being in the area and seeing a student walk out of the library with her new backpack with great excitement.

3. **Spotlight: Maintenance & Operations Update**

Mrs. Becker provided an update on the Maintenance & Operations Department. She shared there are currently an average of 350 work orders in progress and that during the 2017-18 school year, 2,677 work orders were completed. Mrs. Becker clarified these are in addition to approximately 749 work orders already completed since the beginning of the 2018-19 school year. She mentioned special projects included assisting with the modular classrooms installation at Pepper Drive and Rio Seco. Mrs. Becker shared the portables included restrooms; and would be used as kindergarten and childcare classrooms at Pepper Drive and Rio Seco. Pictures of the modular classrooms being installed at the schools were presented. Mrs. Becker discussed and shared a picture of the new primary turf and running track at Pepper Drive. She commended the Maintenance & Operations staff for their hard work and the departments accomplishments for 2017-2018.



C. **PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Gilly Ryan, Santee School District's 2018-19 Teacher of the Year, shared she was present to speak about the teacher of the year process. She shared being proud to have represented Santee School District and commended the District for always supporting teachers to be innovative, risk takers, and creative; and due of this philosophy, teachers can impart those things to the students. Mrs. Ryan mentioned that although she did not win, the process and night were amazing. She shared being surprised by her students from the prior year with a sign, flowers and balloons, to let her know how much she was appreciated and even though she did not win, she was their teacher

of the year. Mrs. Ryan offered to meet with Administration to offer feedback on the process to assist future District nominees.

D. PUBLIC HEARING

1. Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbook and Instructional Materials Funding Realignment Program

President El-Hajj opened the public hearing in Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbooks and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Acceptance of Donations, Grants, and Bequests
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.7. Authorization/Ratification to File Notice of Completion and Approval of Change Orders and Final Contract Amount for A Good Roofer for Bid #1819-004-SC, Reroofing at Sycamore Canyon School
- 2.8. Authorization/Ratification to File Notice of Completion and Approval of Change Orders and Final Contract Amount for A Good Roofer for Bid #1819-005-CP, Reroofing at Cajon Park School
- 3.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2018-19
- 3.2. Approval of Services Contract with San Diego County Office of Education Regarding Participation in the California Regional Environmental Education Community Grant – pulled for separate consideration
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Family Forces – Mental Health Systems to Provide Counseling Services for Students with Parents in the Military

Member Burns explained he pulled and would be abstaining on Item 3.2. Approval of Services Contract with San Diego County Office of Education Regarding Participation in the California Regional Environmental Education Community Grant because he is employed by the San Diego County Office of Education Outdoor Education Department.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

- 3.2. Approval of Services Contract with San Diego County Office of Education Regarding Participation in the California Regional Environmental Education Community Grant – pulled for separate consideration

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Abstained</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Human Resource/Pupil Services

1.1. Granting Tenure to Eligible Certificated Employees

Mr. Larson mentioned he was bringing forth 23 teachers and counselors, who have been with the District two or more years and demonstrated quality instructional service, for the Board's consideration to grant them tenure. He shared their supervisors were present to introduce and say a few words about the employees. Member Ryan moved approval.

On behalf of the Board, President El-Hajj congratulated the newly tenured employees and mentioned the Board would be taking a few minutes to celebrate their accomplishment.

<u>Name</u>	<u>Site</u>
Clixby, Chelsey	Cajon Park
May, Michelle	Carlton Hills
Rawson, Stacey	Carlton Hills / Hill Creek
Chiang, Tony	Carlton Oaks
Pittman, Natalie	Carlton Oaks
Zobel, Rita	Chet F. Harritt
Alex, Heather	Hill Creek
Bodenstadt, Lisa	Hill Creek
Cartwright, Kara	Hill Creek
Droegemeier, Joanna	Hill Creek
Regan, Heather	Hill Creek
Barvinchak, Kim	Pepper Drive
Dawson, Robin	Pepper Drive
Morales, Mia	Pepper Drive/PRIDE Academy/Santee Success Program
Gervase, Audra	PRIDE Academy / Sycamore Canyon
Fetty, Justin	Rio Seco
Hunt, Char	Rio Seco
Lara, Sharon	Rio Seco
Lloyd, Julie	Rio Seco
Strickland, Shawna	Chet F. Harritt
Downing, Brienne	Special Education
Hoffman, Beth	Sycamore Canyon
McPhillips, Christina	Sycamore Canyon

Motion:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Not Present</u>
Second:	<u>Burns</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>4-0</u>	Burns	<u>Aye</u>		

Superintendent

2.1. Approval of Appointment of Members to Board Advisory Committees

Superintendent Baranski presented a recommendation of applicants to the Board advisory committees for the Board's consideration. She explained the applications were reviewed and in most cases, the applicants were given their first and second choice; making sure there was equal parent and community member representation throughout the committees. Member Burns moved approval.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Not Present</u>
Second:	<u>Ryan</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>4-0</u>	Burns	<u>Aye</u>		

2.2. Superintendent's Contract

President El-Hajj shared that annually, the Board evaluates the performance of the Superintendent based on performance objectives established by the Board of Education and the Superintendent, as provided in the Superintendent's contract. On August 21, 2018, the Board met in closed session to complete its responsibilities for the annual evaluation of the Superintendent, Dr. Kristin Baranski. Based on the Superintendent's

satisfactory evaluation, the Board met in closed session on September 4, 2018 to discuss new contract terms and an increase in the base salary of the Superintendent. These included the term of the contract as July 1, 2018 – June 30, 2021; and an annual base salary increased to \$201,960, two percent (2%) increase for the 2018-19 school year. Member Ryan moved approval. President El-Hajj shared on behalf of Member Levens-Craig that she was in agreement with the new terms and would sign the contract.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

President El-Hajj shared Items 1.1. and 1.2. were second readings; and 1.3, was a first reading. With one motion, Member Burns moved to approve Items 1.1., 1.2., second readings.

1.3. Second Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were presented as second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Equity

New Board Policy 0415 – Equity was presented for a first reading.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President El-Hajj shared the Strategic Plan Focus Group #1 was a great success. She commended the stakeholders for all the great input. Member Ryan agreed with President El-Hajj.

Member Burns shared he would be attending this year’s CUE conference in March 2019 and encouraged other Board members to attend.

Superintendent Baranski shared receiving great feedback from participants at the first focus group. She mentioned she would be holding focus groups at school sites to gather staff feedback. Superintendent Baranski shared the collective data would be brought forth to the October Focus Group for review and discussion.

Superintendent Baranski mentioned the Board’s meeting with the Principals was soon approaching and inquired on a topic of discussion. Upon discussion, the Board mentioned they would like to discuss the District goals and safety. Member Ryan suggested the meeting start at 5:45 pm, instead of 6:00 pm, to discuss the purpose and history of these meetings to help acquaint the new principals.

Superintendent Baranski shared having a great time at the A Salute to Teachers event; and seeing all of the staff in attendance to support Mrs. Ryan.

Member El-Hajj mentioned she would be attending the SR-52 Coalition meeting being held by the City of Santee, regarding the need to improve State Route 52.

Member Burns reported being contacted by several parents who recently purchased homes in the Weston housing development who were concerned that some of the development’s boundaries belong to San

Diego Unified School District. He asked that Administration look into the boundaries for the area and if they impact Santee School District.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- *Two Cases*

2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Purpose: Term for Land Sale
Property: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Assistant Superintendent

3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:47 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:55 p.m. No action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of September 18, 2018 was adjourned at 9:55 pm.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
October 2, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$9,544, and substitute costs of \$2,070, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - September 18, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District	Goal
Tuesday, 09/25/18	Tori Permetti	Rio Seco	Teach Social Skills to Children with Special Needs	San Marcos	\$115	\$57	Special Education	Foster social skills through the use of visual aids.		2
Thursday, 09/27/18	Mike Olander	Pupil Services	Student Records, Custody, and Residency	SDCOE	\$0	\$144	Pupil Services	Review of student records, custody and residency regulations.		2
Friday, 09/28/18	Alyssa Jerabek	Chet F. Harritt	Patterns of Strengths and Weaknesses	El Cajon	\$115	\$36	Special Education	PSW training for SAI teachers		1
Friday, 09/28/18	Jera Fusi	PRIDE Academy	Patterns of Strengths and Weaknesses	El Cajon	\$115	\$36	Special Education	PSW training for SAI teachers		1
Tues-Wed, 10/02/18 - 10/03/18	Kathleen Emery	Ed Services	Efficiently Managing Eligibility and Need	San Diego	\$0	\$425	State Preschool	Workshop will focus on State Preschool requirements.		
Friday, 10/12/18	Mike Olander	Pupil Services	Annual Summit on Student Engagement & Attendance	San Diego	\$0	\$68	Pupil Services	Training on youth engagement and suicide prevention.		2
Friday, 10/12/18	Tim Dobbins	Cajon Park	Annual Summit on Student Engagement & Attendance	San Diego	\$0	\$68	Professional Development	Training on youth engagement and suicide prevention.		2
Friday, 10/12/18	JoAnne Quan	PA Preschool	Desired Results Development Profile	SDCOE	\$115	\$28	State Preschool	Professional development for State Preschool requirements.		1
	Cindy Farmer	PA Preschool	Desired Results Development Profile	SDCOE	\$115	\$28	State Preschool	Professional development for State Preschool requirements.		1
Wednesday, 10/17/18	Stephanie Millman	Cajon Park	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Wednesday, 10/17/18	Racheal Pabis	Pepper Drive	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Wednesday, 10/17/18	Laura Issacson	Sycamore Canyon	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Wednesday, 10/17/18	Elena Turnbull	Rio Seco	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Wednesday, 10/17/18	Arianna Waldo	Hill Creek	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Wednesday, 10/17/18	Alexis Caletka	Carlton Oaks	Communication Severity Scales	SDCOE	\$0	\$116	Special Education	Instructional strategies for communication.		1
Friday, 10/26/18	Brienne Downing	Ed Services	Teachers as Coaches to Instructional Assistants	San Marcos	\$0	\$87	Special Education	Workshop training on coaching instructional assistants.		
Friday, 10/26/18	Alyssa Jerabek	Chet F. Harritt	Teachers as Coaches to Instructional Assistants	San Marcos	\$115	\$87	Special Education	Workshop training on coaching instructional assistants.		
Friday, 10/26/18	Mike Olander	Pupil Services	Suspension & Expulsion Training	SDCOE	\$0	\$144	Pupil Services	Workshop training on suspension and expulsion procedures.		2
Tuesday, 10/30/18	Ashlyn Wilson	Rio Seco	Defensible Data Collection Strategies	San Marcos	\$115	\$57	Special Education	Learn data collection systems and their importance.		
Monday, 11/05/18	Emily Harris	Rio Seco	Comprehensive Dyslexia Training	San Marcos	\$0	\$92	Special Education	Comprehensive Dyslexia training.		1
Tuesday, 11/06/18	Ashlyn Wilson	Rio Seco	Comprehensive Dyslexia Training	San Marcos	\$115	\$92	Special Education	Comprehensive Dyslexia training.		1
Tuesday, 11/06/18	Alyssa Jerabek	Chet F. Harritt	Comprehensive Dyslexia Training	San Marcos	\$115	\$92	Special Education	Comprehensive Dyslexia training.		1
Tuesday, 11/06/18	Leslie Wiley	Cajon Park	Comprehensive Dyslexia Training	San Marcos	\$115	\$92	Special Education	Comprehensive Dyslexia training.		1
Tuesday, 11/06/18	Anne Coman	Carlton Hills	Comprehensive Dyslexia Training	San Marcos	\$115	\$92	Special Education	Comprehensive Dyslexia training.		1
Tuesday, 11/06/18	Kelley Riddlepurger	Cajon Park	Comprehensive Dyslexia Training	San Marcos	\$0	\$92	Professional Development	Comprehensive Dyslexia training.		1
Thursday, 11/08/18	Kristen Eveland	Ed Services	Helping Kids Read Nonfiction	San Diego	\$0	\$234	Professional Development	Strategies to help students comprehend more fully.		1
Thursday, 11/08/18	Alicen Boulais	Ed Services	Helping Kids Read Nonfiction	San Diego	\$0	\$234	Professional Development	Strategies to help students comprehend more fully.		1
Monday, 12/03/18	Andrea Broding		Anxiety in Young People	SDCOE	\$0	\$42	Special Education	Workshop training on helping students with anxiety.		2
Wednesday, 12/05/18	Leslie Wiley	Cajon Park	Mindfulness Practices	San Marcos	\$115	\$57	Special Education	Instructional practices to promote executive functioning skills.		2
Wednesday, 12/05/18	Brienne Downing	Ed Services	Mindfulness Practices	San Marcos	\$0	\$57	Special Education	Instructional practices to promote executive functioning skills.		2
Wednesday, 01/16/19	Dr. Kristin Baranski	Superintendent	Governor's Budget Workshop	Ontario	\$0	\$245	Business Services	Overview of the Governor's State Budget.		1, 2
Wednesday, 01/16/19	Karl Christensen	Business Services	Governor's Budget Workshop	Ontario	\$0	\$245	Business Services	Overview of the Governor's State Budget.		1, 2
Wednesday, 01/16/19	Dr. Stephanie Pierce	Ed Services	Governor's Budget Workshop	Ontario	\$0	\$245	Business Services	Overview of the Governor's State Budget.		1, 2
Wednesday, 01/16/19	Tim Larson	HR/Pupil Services	Governor's Budget Workshop	Ontario	\$0	\$245	Business Services	Overview of the Governor's State Budget.		1, 2
Wednesday, 01/16/19	Tory Long	Business Services	Governor's Budget Workshop	Ontario	\$0	\$245	Business Services	Overview of the Governor's State Budget.		1, 2
Wednesday, 01/30/19	JoAnne Quan	PA Preschool	Meaningful Observation and Portfolio Training	SDCOE	\$115	\$28	State Preschool	Professional development for State Preschool requirements.		1
Wednesday, 01/30/19	Cindy Farmer	PA Preschool	Meaningful Observation and Portfolio Training	SDCOE	\$115	\$28	State Preschool	Professional development for State Preschool requirements.		1
Saturday, 03/16/19	Robin Dawson	Pepper Drive	Elevate	La Jolla	\$0	\$225	Title I	Instructional strategies to support student learning.		1
Thursday, 03/28/19	Tori Permetti	Rio Seco	Behavior is Communication	San Marcos	\$115	\$53	Special Education	Workshop on behavior communication.		2
Thursday, 03/28/19	Brienne Downing	Ed Services	Behavior is Communication	San Marcos	\$115	\$53	Special Education	Workshop on behavior communication.		2
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
Fri-Sat, 10/26/18 - 10/27/18	Kristen Eveland	Ed Services	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Alicen Boulais	Ed Services	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Kelley Riddlepurger	Cajon Park	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Kelly Snyder	Carlton Hills	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Larissa Evans	Carlton Oaks	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Beth Treglio	Chet F. Harritt	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Mary Kelly	Hill Creek	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Jennifer Mahoney	Pepper Drive	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Bonnie Jackson	PRIDE Academy	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Susan White	Rio Seco	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Fri-Sat, 10/26/18 - 10/27/18	Karla Ortiz	Sycamore Canyon	California Reading Institute	Riverside	\$0	\$329	Professional Development	The institute will focus on literacy.		1
Thurs-Sun, 11/29/18 - 12/02/18	Jill Schmitt	Carlton Oaks	California Science Education Conference	Pasadena	\$230	\$1,178	Professional Development	Instructional strategies on science education.		1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
October 2, 2018

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22615 through #22616 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$607.57 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT - \$20,000**

Date	Number	Name	Memo	Amount
09/05/18	22615	Antioio Cornejo Plaza	Payroll payment	456.66
09/11/18	22616	Wal Mart	Lorene Foster	150.00

Total Checks Written **\$606.66**

Bank Fees - July 2018 0.49

Bank Fees - August 2018 0.42

Total to be Reimbursed **\$607.57**

Total to Deduct from Future Reimbursement

Consent Item D.2.3. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 October 2, 2018

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Support YALE Preschool	\$70.00	Ron Witek/Kona Ice	YALE Preschool
Classroom Supplies	\$788.90	HD Supply	Districtwide
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$858.90		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$858.90.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Hills School	3.6	199	\$0.5450	\$390.44
Carlton Hills School	6.2	199	\$0.5450	\$672.42
Carlton Oaks School	11	199	\$0.5450	\$1,193.01
Pepper Drive School	8	180	\$0.5450	\$784.80
Sycamore Canyon School	4	199	\$0.5450	\$433.82
Sycamore Canyon School	7	199	\$0.5450	\$759.19
Total:				\$4,233.68

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$4,233.68 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
October 2, 2018

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period August 1, 2018 through August 31, 2018.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 192 transactions totaling \$23,637.67 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180801	ABEL,CATHY	CHILD NUTRITION	GILBERT INDUSTRIES	47.23	Light Bulb
20180805	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	17.15	Spray Paint
20180807	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANT STORE	89.44	64oz dressing dispensers with lid
20180813	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL39810803989	31.52	Welcome Back District Pathway
20180813	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL39810803989	15.99	Table Cloth CK Welcome Back
20180816	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	22.47	Toaster Oven - Allergy Student
20180817	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	67.08	Special dietary meals - gluten free, dairy free
20180819	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	13.93	Special Dietary Meal
20180820	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	19.83	Special Dietary Meals - Almond Milk, Gluten Free
20180826	ABEL,CATHY	CHILD NUTRITION	WALMART.COM	36.27	Fridge / Freezer Thermometers
20180826	ABEL,CATHY	CHILD NUTRITION	KATOM RESTA	59.40	Steramine Sanitizer Tablets
20180829	ABEL,CATHY	CHILD NUTRITION	PREMIER FOOD SAFETY	139.00	Registration Food Manager Certification Class - Debbie Meeder
				559.31	
20180810	ALBERT,DIANN L	CHET F. HARRITT	MICHAELS STORES 3256	19.92	Paint and supplies for beautification day student project.
20180813	ALBERT,DIANN L	CHET F. HARRITT	THE HOME DEPOT #0673	69.99	Beautification Day supplies.
20180814	ALBERT,DIANN L	CHET F. HARRITT	AMAZON.COM AMZN.COM/BI	90.44	Emergency vests for teachers/staff
20180815	ALBERT,DIANN L	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	103.34	Postcards for teachers. Magnets for attendance.
20180815	ALBERT,DIANN L	CHET F. HARRITT	WAL-MART #1917	68.23	Supplies for faculty/staff meeting.
20180828	ALBERT,DIANN L	CHET F. HARRITT	WPY*MASTER GARDENER A	50.00	Reg. fee-School Gardening Seminar for parent leading the Gardening Club
				401.92	
20180801	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	63.75	PLT name badges and supplies
20180801	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL93110809317	32.02	Supplies for District Logistics and PLT meetings
20180803	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OFFICE DEPOT #908	25.20	PLT Retreat supplies
20180805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OFFICE DEPOT #846	101.51	PLT meeting supplies
20180805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	8.60	District Logistics supplies
20180807	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	207.42	Supplies for District Logistics meeting
20180808	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	8.29	Miscellaneous supplies
20180808	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ANCHORS CATERI11991064	1,086.90	PLT Retreat
20180809	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	22.97	Board meeting supplies
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN AIRLINES	349.41	Airfare for Courageous Principal Workshop
20180813	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	13.36	ILT meeting supplies
				4,035.89	
20180808	AVILA,EVONN	BUSINESS SERVICES	SKILLPATH / NATIONAL	398.00	Workshop (T. Long; E. Avila)
20180828	AVILA,EVONN	BUSINESS SERVICES	CO FOR ADQ S H	302.00	Workshop (K. Christensen)
				700.00	
20180813	BAKER,HOPE	OST PROGRAMS	KOHL'S #0756	113.75	Supplies for YALE Preschool, books, toys, games
20180819	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	15.97	Office supplies, stationary
20180819	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	105.60	Craft supplies, wiggle eyes, burlap leaves, mirrors, paper plates
20180819	BAKER,HOPE	OST PROGRAMS	LAKESHORE LEARNING #04	55.51	Color my world stem games, science lab games
20180819	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	716.24	YALE Preschool, lunch bags, area rugs
20180824	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	53.97	Craft supplies and games for YALE Preschool
20180830	BAKER,HOPE	OST PROGRAMS	OTC BRANDS, INC.	57.66	Glitter tattoos, bean bags, lawn darts, tablecovers
				1,118.70	
20180822	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	CO FOR ADQ S H	587.00	CASH Conference Registration - Christina Becker, October 15-17, 2018
				587.00	
20180815	BENEDETTO,ANGELO	CAJON PARK	SMARTNFINAL92910809291	118.97	Refreshments and paper goods for staff development
20180822	BENEDETTO,ANGELO	CAJON PARK	THE HOME DEPOT #0673	9.68	Duct tape for custodial
20180822	BENEDETTO,ANGELO	CAJON PARK	BED BATH & BEYOND #474	64.62	Container/shelves for lunch tray collection
20180824	BENEDETTO,ANGELO	CAJON PARK	WRISTBANDCOMWRISTBAND	390.00	Attendance incentives. Wristbands for Strive for 96.5
				583.27	
20180810	BONSER,KRISTEN	PRIDE ACADEMY	BANNERSONTHECHEAP.COM	714.20	PBIS banners
				714.20	
20180814	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	27.47	Office supplies, organizer shelf for ERC
20180815	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	54.93	Office supplies, organizer shelves for ERC office
20180817	BRASHER,PAMELA	OST PROGRAMS	SAN DIEGO JR THEATRE	217.00	Mr. Poppers Penguins play for summer camp for OSTP
20180829	BRASHER,PAMELA	OST PROGRAMS	CRICKET VENTURES	279.96	4 Two way radios for OSTP sites
				579.36	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180816	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	VONS #1897	59.76	Supplies for staff Welcome Back event
20180816	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	PARTY CITY	54.83	Supplies for staff Welcome Back event
20180816	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	PARTY CITY	5.33	Staff Welcome Back event
20180816	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	PATHWAYS COMMUNITY CHU	390.00	Use of facility for staff Welcome Back event
20180822	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	66.00	Board meeting supplies
20180823	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	VONS #1897	15.99	Board meeting supplies
20180823	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	77.96	Airfare for Member Levens-Craig to CSBA Annual Educational Conference
20180823	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	38.98	Airfare for Member Burns to CSBA Annual Educational Conference
20180823	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	97.96	Airfare for Board President El-Hajj to attend the CSBA Annual Educational Conference
20180823	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	87.96	Airfare for Superintendent Baranski to the CSBA Annual Educational Conference
20180824	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	105.44	Identification badges for Professional Leadership Team.
20180829	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	ETSY.COM	122.40	Week of School Administrator Supplies
				1,122.61	
20180809	BROWN,TIFFANI	PEPPER DRIVE	ROCHESTER 100, INC	625.00	Back to school folders 18-19
20180822	BROWN,TIFFANI	PEPPER DRIVE	OFFICE DEPOT #908	36.61	Printing materials for back to school signage
				661.61	
20180817	DOBBINS,TIMOTHY	CAJON PARK	STARBUCKS STORE 05912	50.85	Coffee for beginning of year Staff Meeting
				50.85	
20180819	EDMONSTON,ERICA	RIO SECO	WAL-MART #1917	24.20	Materials for parking lot signs to create safe drop-off/pick-up procedures
20180820	EDMONSTON,ERICA	RIO SECO	THE HOME DEPOT #0673	21.53	Materials for parking lot signs to create safe drop-off/pick-up procedures
				45.73	
20180812	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US AMZN.COM/	18.74	Instructional book for teacher
20180812	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US AMZN.COM/	37.66	Office supplies
20180813	FORSTER,CHASITY	HILL CREEK	THE HOME DEPOT #0673	302.25	Wood for garden
20180815	FORSTER,CHASITY	HILL CREEK	BANNERSONTHECHEAP.COM	145.55	Banners for school
20180816	FORSTER,CHASITY	HILL CREEK	HOMEDEPOT.COM	19.20	Office supplies
20180816	FORSTER,CHASITY	HILL CREEK	THE HOME DEPOT #0673	128.07	School lunch recess supplies
20180817	FORSTER,CHASITY	HILL CREEK	AMAZON.COM AMZN.COM/BI	18.83	Spanish class supplies
20180817	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US	86.93	Spanish class supplies
20180819	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US	17.98	Lanyards for Campus Aides
20180819	FORSTER,CHASITY	HILL CREEK	AMAZON.COM	129.27	Tech order for iPad supplies
20180820	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US AMZN.COM/	19.38	Classroom supplies
20180820	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US AMZN.COM/	17.98	Lanyards for campus aides
20180820	FORSTER,CHASITY	HILL CREEK	LAKESHORE LEARNING #04	66.26	Attendance incentive supplies
20180826	FORSTER,CHASITY	HILL CREEK	FULL SOURCE LLC	40.92	Campus Aide Supplies
				1,049.02	
20180808	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT 673	258.13	Supplies for Beautification Day
20180808	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT 673	561.77	Mulch for Beautification Day
20180813	HICKS,TYLENE	CHET F. HARRITT	SMILEMAKERS INC	29.37	Tooth holders for students who lose teeth at school
20180814	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	28.02	Tubs for calm down kits
20180816	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	14.11	Office supplies
20180819	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	12.07	Labels for First Day Packets that go home to parents
				903.47	
20180802	HOOKS,TED A	PEPPER DRIVE	SP * MYINTENT.ORG	278.85	Staff Activity supplies for Professional Learning
20180802	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US AMZN.COM/	25.87	Kindergarten playground supplies
20180803	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US	249.98	Kindergarten playground supplies
20180813	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US AMZN.COM/	40.86	Middle School activity supplies
20180813	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US AMZN.COM/	156.22	Middle School activity supplies
20180829	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM AMZN.COM/BI	193.86	Science materials
				945.64	
20180810	JOHNSTON,ANDREW	CARLTON OAKS	VISTAPR*VISTAPRINT.COM	67.87	School information magnets
20180820	JOHNSTON,ANDREW	CARLTON OAKS	STAPLES 00113720	45.22	Office supplies
				113.09	
20180816	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM	128.22	Stereo system for outdoor assemblies
20180820	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US	199.00	Stereo system for outdoor assemblies
				327.22	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180808	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	161.61	External hard drive
20180810	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	19.44	VGA cable, w/3.5MM, 25', SLIM
20180810	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	19.44	VGA cable, w/3.5MM, 25', SLIM
20180810	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	10.99	Cable, 3' 3.5MM Stereo
20180813	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	5.99	Cable (3.5mm male to male auxiliary audio cable for computer)
20180813	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	36.67	External DVD/CD disc drive & external disc drive protective carrying case
20180814	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	LIGHTSPEED TECHNOLOGIE	181.02	Lightspeed AA NiMH rechargeable battery
20180815	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	69.70	Toolkit for Tech
20180819	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	10.63	Alarm batteries
20180820	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
20180822	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	10.71	2 Ethernet couplers
20180822	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	125.03	USB C to VGA adapters for teacher laptops
20180829	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	15.25	VGA cable, M/M, 25', SLIM
20180829	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	14.03	Cable, 3' 3.5MM Stereo
20180829	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	13.40	VGA cable, M/M, 25'
20180829	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	31.98	VGA cable, M/F, 25', SLIM
				<u>750.88</u>	
20180809	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #0673	503.19	Supplies for garden
20180812	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US	340.03	Classroom supplies
20180815	MARTIN,SUZANNE	HILL CREEK	SCHOOL HEALTH CORP	97.35	Nurses supplies
20180817	MARTIN,SUZANNE	HILL CREEK	SCHOOL HEALTH CORP	28.83	Nurses supplies
20180822	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US AMZN.COM/	6.99	Campus Aide supplies
				<u>976.39</u>	
20180819	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM	40.92	Safety headphones for SDC classroom
20180819	MCGINTY,MIRIAM	SPECIAL EDUCATION	THINK SOCIAL PUBLISHIN	399.99	Licenses for e-learning Prof Dev for Speech Language Pathologists
20180828	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US	168.00	Special Day Classroom supplies
20180829	MCGINTY,MIRIAM	SPECIAL EDUCATION	HILTON HOTELS	178.90	Deposit for hotel on travel
20180829	MCGINTY,MIRIAM	SPECIAL EDUCATION	TOBII DYNAVOX SYST	21.17	Shoulder strap for student communication device
				<u>808.98</u>	
20180816	MCKINNON,KATHY	EDUCATIONAL SERVICES	THE WRAPSHACK	122.57	Prof. Dev. - Food - New Teacher Training 08/14/18
				<u>122.57</u>	
20180809	MINUTELLI,DAWN	EDUCATIONAL SERVICES	EINSTEIN BROS BAGELS33	61.96	Prof. Dev. - Food - History/Social Science Framework Training
20180810	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM	21.56	Prof. Dev. - Supplies/Books
20180810	MINUTELLI,DAWN	EDUCATIONAL SERVICES	VONS #1897	38.95	Prof. Dev. - Food - History/Social Science Framework Training
20180813	MINUTELLI,DAWN	EDUCATIONAL SERVICES	STAPLES 00113076	50.63	Prof. Dev. - Supplies - New Teacher Training - 08-13-18
20180813	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET 00011403	92.47	Prof. Dev. - Supplies - New Teacher Training 08-13-18
				<u>265.57</u>	
20180803	MONTLER,BONNER M	EDUCATIONAL SERVICES	OFFICE DEPOT #908	58.71	Replace protective carrying case for district issued Dell laptop computer
20180827	MONTLER,BONNER M	EDUCATIONAL SERVICES	STARBUCKS STORE 06636	16.95	Food supplies for English Language Proficiency Assessment training for 30 participants
20180827	MONTLER,BONNER M	EDUCATIONAL SERVICES	VONS #1897	41.21	Food supplies for English Language Proficiency Assessment training for 30 participants
				<u>116.87</u>	
20180824	OLANDER,MICHAEL	PUPIL SERVICES	AMZN MKTP US	129.00	Wall mount for monitor
				<u>129.00</u>	
20180812	PEZONE,MELYNDA	CARLTON OAKS	SQU*SQ *NORTH PARK NUR	243.52	School Beautification supplies
20180815	PEZONE,MELYNDA	CARLTON OAKS	WAL-MART #1917	26.27	Supplies for opening day Professional Development
20180823	PEZONE,MELYNDA	CARLTON OAKS	NO TEARS LEARNING INC	152.02	Classroom occupational therapy materials
				<u>421.81</u>	
20180803	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE SYSTEMS INC	359.88	Annual subscription for Adobe software services
20180813	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	53.85	Computer speaker set for use during ERC presentations
20180822	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PADLET	99.00	Annual software subscription for Padlet
				<u>512.73</u>	
20180802	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US AMZN.COM/	39.31	Cool down kit supplies for counselors
20180803	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US	179.80	Cool down kit supplies for counselors
20180803	RIFFEL,MEREDITH	PUPIL SERVICES	DOLLAR TREE	52.80	Cool down kit supplies for counselors
20180805	RIFFEL,MEREDITH	PUPIL SERVICES	OTC BRANDS, INC.	204.86	Cool down kit supplies for counselors
20180810	RIFFEL,MEREDITH	PUPIL SERVICES	DAISO LA32 KEM	77.58	Cool down kit supplies for counselors
20180824	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	14.54	Wipes for SDC classes at CH
20180824	RIFFEL,MEREDITH	PUPIL SERVICES	CA ASSOC SCHOOL PSYCHO	260.00	Registration for A. Garcia
20180826	RIFFEL,MEREDITH	PUPIL SERVICES	VONS #1897	108.00	Bus passes
20180831	RIFFEL,MEREDITH	PUPIL SERVICES	U OREGON ONLINE PAYMNT	39.99	Teacher edition in class problem solving book
				<u>976.88</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180810	SAUNDERS,LEAH	CARLTON HILLS	AMAZON COM	101.59	PBIS R O A R launch character education literature
20180822	SAUNDERS,LEAH	CARLTON HILLS	OFFICE DEPOT #908	141.52	PBIS R O A R poster laminating
20180823	SAUNDERS,LEAH	CARLTON HILLS	OFFICE DEPOT #908	93.10	PBIS Character Education R.O.A.R. poster mounting supplies
20180828	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US	98.90	Student Engagement bean bag couches for SPED Classroom
20180830	SAUNDERS,LEAH	CARLTON HILLS	FULL SOURCE LLC	255.99	Safety Patrol orange hats
20180830	SAUNDERS,LEAH	CARLTON HILLS	AMAZON COM	134.65	Campus Climate: Campus Aide visibility umbrellas
				<u>825.75</u>	
20180801	SHEEN,KRISTINA D	OST PROGRAMS	PARKWAY CAFE	208.16	Field trip summer for middle school lunch
20180805	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	113.47	Instructional supplies for summer program, tape labeler, markers
20180817	SHEEN,KRISTINA D	OST PROGRAMS	IKEA SAN DIEGO	158.34	Furniture for new portables at Pepper Drive OSTP
20180819	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	186.97	Rugs, storage ottomans and furniture items for Pepper Drive OSTP
20180821	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	203.04	Toss pillows and wicker bench for PD Project SAFE
20180826	SHEEN,KRISTINA D	OST PROGRAMS	SHERATON	207.23	Sheraton Hotel for conference for Kristi Sheen
				<u>1,077.21</u>	
20180808	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON COM	377.11	Shed for PE equipment
20180808	SIMKO,JOHANNA	PRIDE ACADEMY	MICHAELS STORES 3256	1.67	Bulletin board paper/materials
20180808	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US	31.95	Back to School Night teacher gifts/materials
20180809	SIMKO,JOHANNA	PRIDE ACADEMY	OFFICE DEPOT #908	27.09	Bulletin board borders/materials
20180810	SIMKO,JOHANNA	PRIDE ACADEMY	SMARTNFINAL93110809317	50.95	Candy for Back to School Night
20180810	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US	14.95	Origami paper
20180814	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM	20.08	Paper for Haiku's - Professional Development
20180817	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM	58.62	Vests for Campus Aides
20180824	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US	9.99	Folding scissors for Campus Aides
20180829	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US	(14.95)	Return origami paper - wrong size
20180831	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM	6.89	"Night of the Veggie Monster"
				<u>564.35</u>	
20180806	SIMPSON,DEBRA	RIO SECO	THE MASTER TEACHER	261.60	PBIS materials for leadership
20180815	SIMPSON,DEBRA	RIO SECO	FOOD4LESS #0349	117.58	Prof, learning treats for meeting: Back to School Positive School Culture
20180820	SIMPSON,DEBRA	RIO SECO	LAKESHORE LEARNING #04	57.15	Bulletin board supplies for school rules and positive school culture
20180829	SIMPSON,DEBRA	RIO SECO	SP * TOOLUSA	53.96	Hand held stop signs for staff and safety patrol for traffic duty
				<u>490.27</u>	
20180809	SOUTHCOTT,STEPHANIE	CARLTON HILLS	MICHAELS STORES 3256	179.49	College and career readiness/awareness
20180812	SOUTHCOTT,STEPHANIE	CARLTON HILLS	THE HOME DEPOT 673	92.03	Custodial supplies
20180814	SOUTHCOTT,STEPHANIE	CARLTON HILLS	DOLLAR TREE	14.95	Supplies for teacher PD day
20180815	SOUTHCOTT,STEPHANIE	CARLTON HILLS	OFFICE DEPOT #908	310.20	TIPS Staff training supplies
20180820	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US AMZN.COM/	21.00	Staff acknowledgement
20180820	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US AMZN.COM/	59.89	Classroom books on diversity awareness
				<u>677.56</u>	
20180822	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	37.78	8X USB 2.0 Portable DVD Writer Drive +/-RWExternal USB CD DVD Writer Blu-Ray & External Hard Drive
20180823	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM	64.64	TP-Link TL-SG1005P 5-Port Gigabit Ethernet PoE Desktop Switch with 4-PoE Ports
20180826	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	30.44	VGA adapters
20180827	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US	32.31	VIVO Dual LCD LED Monitor Desk Mount Stand Heavy Duty Fully Adjustable fits2/Two Screens up to 27"
20180828	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	147.96	8X USB 2.0 Portable DVD Drive, External USB CD DVD Hard Drive,Protective Storage Carrying Sleeve Case
20180828	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	14.85	DisplayPort to VGA Adapter 2 Pack, Benfei Dp Display Port to VGA Converter Maleto Female
20180828	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	73.98	External USB CD DVD External Hard Drive,Protective Storage Carrying Sleeve Case
				<u>401.96</u>	
				<u>23,637.67</u>	

Consent Item D.2.6. Adoption of Proclamation for National School Lunch Week
Prepared by Karl Christensen
October 2, 2018

BACKGROUND:

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The American School Food Service Association is requesting that local school districts adopt the attached proclamation designating the week of October 15-19, 2018 as "National School Lunch Week." This year's theme is "School Lunch: Lots 2 Love." Promotional posters along with the adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 15-19, 2018.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation endorsing the week of October 15-19, 2018 as National School Lunch Week.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact. This item supports the District's wellness program.

STUDENT ACHIEVEMENT IMPACT

Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

SANTEE SCHOOL DISTRICT PROCLAMATION ENDORSING
"NATIONAL SCHOOL LUNCH WEEK"



OCTOBER 15-19, 2018

- WHEREAS,** The National School Lunch Program has served our nation admirably for over 70 years through advanced practices and nutrition education; and
- WHEREAS,** the National School Lunch Program is dedicated to the health and well-being of our nation's children; and
- WHEREAS,** the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and
- WHEREAS,** there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and
- WHEREAS,** Santee schools are served from a central production center at 9880 Riverwalk Drive; and
- WHEREAS,** Santee School District invites all family members to join their students for lunch for the reasonable sum of \$6.00/adult (excluding beverage) and \$3.00/child (\$0.40/child for reduced fee lunch).

NOW, THEREFORE, BE IT PROCLAIMED that Santee School District hereby officially proclaims October 15-19 "National School Lunch Week – School Lunch: Lots 2 Love!"

AYES:

NOES:

ABSENT:

Dustin Burns, Clerk of the Board of Education

Date

Consent Item D.2.7.
 Prepared by Karl Christensen
 October 2, 2018

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2018 through September 30, 2018			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2018 and authorize administration to submit the report to SDCOE.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8.
Prepared by Karl Christensen
October 2, 2018

Approval of Additional Change Order and Revised
Final Contract Amount for A.O. Reed & Co. for Bid
#1819-006-ERC, Roofing and HVAC Replacement
at the ERC

BACKGROUND:

At the August 21, 2018 meeting, the Board ratified two change orders and the final contract amount for the ERC Roofing and HVAC Replacement project and authorized filing of a notice of completion. During construction, a change order for new roofing on the parapet wall of the lobby roof was approved by staff, but the sub-contractor submitted their invoice for this work late; after the aforementioned Board action. This third change order increases the final contract amount by \$3,372 above that approved at the August 21, 2018 meeting.

Original Bid Amount	\$305,000
Change Order #1 – Carrier Units	3,331
Change Order #2 – Water Damaged Wood Structural Repairs	10,724
Change Order #3 – New Roof at ERC Lobby	3,372
Revised Project Total Including Change Orders 1, 2, & 3.	\$322,427

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify an additional change order and the revised final contract amount for Bid #1819-006-ERC, Roofing and HVAC Replacement at the ERC.

This item supports the following District goal(s):

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$322,427 from Deferred Maintenance and Prop 39 funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.3.1.

Approval to Submit a Consortium Application for Student Support and Academic Enrichment Grant Program

Prepared by Dr. Stephanie Pierce

October 2, 2018

BACKGROUND:

The California Department of Education (CDE) has released a competitive grant, Student Support and Academic Enrichment (SSAE) Program, authorized by the United States Department of Education Title IV Part A as part of the Elementary and Secondary Education Act as amended by Every Student Succeeds Act (ESSA). The CDE expects to award eight grants of at least \$500,000 for January – September 2019 in San Diego and Orange Counties.

Priorities for this grant are:

- Enhancing visual and performing art education (4 points)
- Using funds as part of a comprehensive strategy to expand access to physical and mental care by supporting planning, establishing, updating or expanding (4 points)
- Districts identified for differentiated assistance (1 point)

To be a successful applicant, Santee School District will collaborate with La Mesa Spring Valley (LMSV) School District and integrate both arts and mental health into the project. LMSV has been identified for differentiated assistance.

The SSAE grant addresses the emotional and behavioral health and an integration of the arts into the following five school sites: Cajon Park, Carlton Oaks, Chet F. Harritt, PRIDE Academy and Pepper Drive. Here are some suggested outcome/activities.

- Artist in residence at 135-150 classrooms, one hour a week with outside contractors such as Arts In Learning San Diego – Cajon Park, Carlton Oaks, Chet F. Harritt, PRIDE Academy, and Pepper Drive.
- Provide training for all mental health staff (counselors, social worker, school psychologist) in infusing art into their practice – All nine sites
- Planning and establishing a Resiliency/Wellness Center to address trauma and create a stronger pathway to help students and families. This process will build on the Collaboration and Assessment for a Resilient and Engaged Santee (CARES) project of the Santee Collaborative – All nine sites
- Strengthening the Rtl process to identify students with trauma/mental and physical needs – All nine sites
- Building a more comprehensive way to address students who experience mental health crisis better integrate them into their school site – All nine sites

RECOMMENDATION:

Administration recommends that the Board of Education approve the submittal of the application for the SSAE grant to improve mental health support with an integration of the arts.

This recommendation supports the following District goals:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

SSAE could provide \$525,000 for nine months of art and mental wellness support for both Santee and La Mesa Spring Valley school districts. Santee would receive \$250,000 and funding to hire an outside evaluator. Most services will be contracted. No additional staff would be hired for this grant.

STUDENT ACHIEVEMENT:

Using arts integration will improve student connectedness and safety.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Prepared by Dr. Stephanie Pierce
October 2, 2018

BACKGROUND:

The Expanded Learning Division (EXLD) of the California Department of Education (CDE) has released a competitive grant to expand access to coding for students participating in existing After School Education and Safety (ASES) Programs. The total amount available is \$15 million starting in fiscal year 2018–19 and continuing through fiscal year 2020–21. Funding is available to the 11 California County Superintendents Educational Services Association (CCSESA) and the CDE expects to award \$2,024,627 to between 25 and 40 ASES Programs in Region 9.

The purpose of the ASES Kids Code Grant Pilot Program (Kids Code Program) is to provide one-time grant funds to eligible ASES programs that focus on computer coding as part of their after school program curriculum. In addition, the Kids Code Program should:

- Offer high-quality coding curriculum and a commitment to provide instructional training to coding instructors utilizing a train-the-trainer model
- Establish a plan for sustaining the program beyond the three-year pilot program
- Inspire students to consider science, technology, engineering, and mathematics (STEM) education and careers
- Incorporate a college and career component that includes information about growing STEM opportunities in education and careers
- Incorporate introductory digital literacy and responsible use of technology into its after school program curriculum
- Provide coding education a minimum of 60 days (at least one hour per day) and serve 25 percent of the ASES program enrollment

To be a successful applicant, Santee School District will participate in a collaborative application with the San Diego County Office of Education.

RECOMMENDATION:

Administration recommends that the Board of Education approve the submittal of the application for the Kids Code Program grant.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The Kids Code Grant could provide \$50,000 for 3 years of staff development, equipment and software, academic enrichment field trips with transportation, instructional tools and guest speakers. No additional staff would be hired for this grant.

STUDENT ACHIEVEMENT:

This grant will provide our students an opportunity to engage in STEM learning within our after-school program.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Prepared by Dr. Stephanie Pierce
October 2, 2018

BACKGROUND:

Administration seeks approval to provide an Early Admittance to Kindergarten Program (EAK) during the period January 10, 2019 to June 12, 2019. The program will be offered to approximately 120-140 students who will be 5 years of age by April 30, 2019 with priority given to students who will be 5 years of age by March 15, 2019. The goals of the program are to provide appropriate developmental and academic activities to prepare students for a successful schooling experience. The instructional program will meet the kindergarten requirement of 200 minutes each day. Past programs have been well received by parents and students.

Registration will begin October 22, 2018 seeking approximately 120-140 applications for the program. Class size will be approximately 24 students.

The District will locate available space for the EAK classes at four to five schools throughout the District by mid-November. Transportation is the responsibility of the parents. EAK students are eligible for Project SAFE if the parents desire this service.

RECOMMENDATION:

It is recommended that the Board of Education approve the Early Admittance to Kindergarten Program for the period of January 10 to June 12, 2019 to serve children who are five years of age by April 30, 2019. It is further recommended that the program total 210 minutes of instruction each day.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The EAK program is funded by generation of additional Average Daily Attendance (ADA). In 2017-18, EAK generated \$224,968 in Local Control Funding Formula (LCFF) dollars. For 2017-18, additional ADA revenue exceeded expenditures for the program by \$33,804.

STUDENT ACHIEVEMENT IMPACT:

Early Admittance to Kindergarten (EAK) students participate in appropriate developmental and academic activities further developing their readiness for future schooling.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.

Approval of Nonpublic School Master Contract
with Sierra Academy Nonpublic School Services

Prepared by Dr. Stephanie Pierce
October 2, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Sierra Academy School for the 2018-2019 school year to address the student's unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Sierra Academy for one student for the 2018-2019 school year. These contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Sierra Academy	1 student	167 days including 7 days of ESY instruction	\$164.59	\$27,486.53

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Novotny, Juline	Carlton Hills	III-01 #30010425	\$0.00	\$50,504.00	08-20-18 to 06-12-19

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Ascroft, Meghan	Hill Creek	IV-09 to <i>V-09</i> #10321273	\$66,392.00	\$71,434.00	08-15-18
2. Brennecke, Kelli	Sycamore Canyon	III-01 to <i>IV-01</i> #10321567	\$50,504.00	\$50,504.00	08-15-18
3. Hoffman, Beth	Sycamore Canyon	V-11 to <i>VI-11</i> #10324280	\$76,056.00	<i>\$81,939.00</i>	08-15-18
4. Lloyd, Julie	Rio Seco to <i>Cajon Park</i>	VI-11 #10324209	\$81,939.00	\$81,939.00	09-24-18
5. Waldo, Arianna	Hill Creek	V-01 to <i>V-03</i> #30002018	\$52,945.00	<i>\$57,568.00</i>	09-10-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Hernandez, Reina	Child Nutrition Services	Food Service Worker I 19 A / 3.5 hrs #10326315	\$0.00	\$1,085.26	08-23-18

Classified Staff continued

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Wolf, Cindy	Sycamore Canyon to <i>Cajon Park</i>	Food Service Worker III-A 22.5 C / 1.25 hrs to <i>Food Service Worker I-A</i> 20 C / 1.5 hrs #30003678	\$508.95	\$539.34	09-17-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Osuna, Sylvia	Pepper Drive	Campus Aide	Personal	09-29-18

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
October 2, 2018

Approval of Short Term Position

BACKGROUND:

Currently, there is a student requiring 1:1 assistance in a classroom at Carlton Hills School until permanent placement can be determined.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- One (1) 6.0-hour Instructional Assistant, Special Education II position at Carlton Hills School; October 3 – to be determined by non-public school availability

FISCAL IMPACT:

The approximate cost to employ the short term Instructional Assistant, Special Education II position will be \$103.90 per day, paid by the Special Education program.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Adoption of Proclamation Endorsing Drug Awareness Week,
October 23 – 31, 2018

Prepared by Tim Larson
October 2, 2018

BACKGROUND:

A major educational goal of Santee School District is to provide students with the knowledge, skills, and attitude needed for a drug-free life. In order to demonstrate the Board's commitment to this goal, administration recommends adoption of the proclamation endorsing the week of October 23 – 31, 2018 as Drug Awareness Week / Red Ribbon Week.

Red ribbons and satin ribbon chains will be hung on school fences as well as a variety of events acknowledging Drug Awareness Week / Red Ribbon Week will be held at school sites. Schools will be celebrating through the month of October. Below is a list of some of the events that have been held at school sites in the past:

- "Sock It To Drugs" (students wear crazy socks)
- STOMP (the performing group) for grades 3-8
- "Pledge to Keep Your Hands off Drugs" (wear red clothing)
- "From Head to Toe I am Drug Free" (crazy socks and hair)
- "Don't Ruin Your Dreams by Doing Drugs" (wear pajamas)
- McGruff the Crime Dog (all students pledge to be drug-free and get wristbands)
- Twin Day: "Good Friends Don't Let Friends Do Drugs" (wear matching clothes)
- Drug awareness magic show
- "Hocus Pocus, Drugs Are Not Our Focus!" (wear appropriate "red" costume)
- "Don't Get Mixed Up with Drugs!" (wear mix/match clothes)

RECOMMENDATION:

It is recommended that the Board of Education adopt of the proclamation declaring the week of October 23 – 31, 2018 as Drug Awareness Week / Red Ribbon Week.

FISCAL IMPACT:

Site purchase of Red Ribbon Week materials is provided by PTA and community donations.

STUDENT ACHIEVEMENT IMPACT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.



PROCLAMATION ENDORING DRUG AWARENESS WEEK AND THE RED RIBBON CAMPAIGN

WHEREAS alcohol, tobacco, and other drug abuse continues to result in serious health, social and economic consequences in the United States; and

WHEREAS it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and

WHEREAS collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and

WHEREAS it is these effective partnerships which enable all community members to declare themselves as “drug-free and proud”; and

WHEREAS the Red Ribbon Campaign will be celebrated in every community in America during “Red Ribbon Week,” October 23 – 31, 2018; and

WHEREAS businesses, governments, law enforcement agencies, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco, and other drug problem-free communities by wearing and displaying red ribbons during this campaign;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District Board of Education does hereby support October 23 – 31, 2018 as RED RIBBON WEEK and encourages all schools in the Santee School District to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

Adopted this 2nd day of October 2018.

Dianne El-Hajj, President

Ken Fox, Vice-President

Dustin Burns, Clerk

Elana Levens-Craig, Member

Barbara Ryan, Member

Dr. Kristin Baranski, Superintendent

Consent Item D.4.4.

Approval of University Agreement for Clinical Experience with St. Catherine University

Prepared by Tim Larson
October 2, 2018

BACKGROUND:

St. Catherine University has agreed to enter into an agreement with Santee School District offering participation in clinical field experience, practicum, fieldwork, or internships, to students enrolled in educational programs offered by the University.

The agreement will renew automatically for succeeding academic years unless either party gives the other written notice on or before August 1 for the academic year beginning the following September.

RECOMMENDATION:

It is recommended that the Board of Education approve the scholarship agreement with Brandman University.

FISCAL IMPACT:

There is no cost to the District for the implementation of this program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support employees and family members by enhancing their educational opportunities.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.



ST.CATHERINE UNIVERSITY

AGREEMENT FOR CLINICAL EXPERIENCE

This Agreement ("Agreement"), effective October 3, 2018 is between ST.CATHERINE UNIVERSITY with campuses in Minneapolis at 601 25th Avenue South, Minneapolis, MN 55454, and St. Paul at 2004 Randolph Avenue, St. Paul, MN 55105 (the "University") and Santee School District at 9625 Cuyamaca Street, Santee, CA 92071 and such affiliated sites as are identified in writing and approved in advance by the University (the "Facility").

Students enrolled in educational programs offered by the University are required to participate in one or more clinical experiences and the Facility wishes to assist in the provision of such clinical experiences.

The term "clinical" includes instructional experiences which may be called "clinical field experience," "practicum," "fieldwork," or "internship," by a specific program of the University.

The University and the Facility wish to enter into this Agreement to outline the terms under which students enrolled in the program(s) listed in the attached Exhibit A ("Program(s)") may participate in a clinical experience at the Facility.

Accordingly, the University and the Facility agree as follows:

1. Administration of Program

The University is responsible for developing the Program's curriculum, determining prerequisites and eligibility requirements for students to participate in the Program, determining academic credit for participation in the Program, evaluating and grading student's performance, and otherwise administering the Program. The Facility will designate a liaison to serve as the principal contact person between the Facility and the University concerning the University's oversight and administration of the Program.

2. Placement of Students

The Facility will allow placement of students from the OTA Online Program at the Facility, subject to conditions that include:

- a. The appropriate department head at the Facility and the applicable University Program Director will agree in writing to the placement of specific Program students at specific site(s) and department(s) at the Facility, and as to the specific arrangements (e.g. number of students accepted, starting date, duration of the clinical experience).
- b. The University will furnish the Facility with written objectives for each student clinical experience as well as guidelines for evaluating student success.

3. Contract Period

This agreement is effective beginning October 3, 2018 and will renew automatically for succeeding academic years unless either party gives the other written notice on or before August 1 that it will not renew the contract for the academic year beginning the following September.

4. Insurance

The University will maintain the following types of insurance covering each faculty member and student participating in a clinical experience at the Facility in the Program(s).

- a. General liability insurance in the amount not less than one million dollars (\$1,000,000) for each occurrence and annual aggregate.
- b. Professional/medical malpractice insurance in an amount not less than two million dollars (\$2,000,000) for each claim and four million dollars (\$4,000,000) annual aggregate.
- c. The Facility will maintain general liability insurance in the amount not less than one million dollars (\$1,000,000) for each occurrence and annual aggregate.
- d. The Facility will maintain workers' compensation that covers the students in the Program if required by applicable laws:
- e. Students will carry their own health insurance while enrolled in the health professions programs at St. Catherine University

5. Supervision

A qualified University faculty member will provide distance support for students and clinical educators as needed for level I fieldwork and level II fieldwork via conference calls, electronic communication, or site visits.

For fieldwork II experiences, the Facility will have immediate responsibility for the day to day supervision of the students' clinical experiences and the primary on site supervision will be conducted by a named fieldwork educator at the Facility.

Fieldwork I utilizes a group model experience and the preceptor role will be fulfilled by a University employee who will be onsite with the students.

Facility supervision in either case will be conducted by persons who have the necessary skills, qualifications, credentials, and, where applicable, licensure or certification, to provide such supervision.

The Facility and the University will agree to a fieldwork plan that includes the details of the fieldwork supervision, the goals and experiences to be made available to students, access to space or other resources if relevant, and communications among students, the Facility, and the University.

6. Orientation and Facility Policies

The Facility will orient students to the Facility and provide students and the University with applicable rules and policies of the Facility that are relevant to the students' experience at the Facility, including the Facility's policies regarding patient and other records, patient confidentiality, health and safety rules, infection control, dress codes, and conduct. ("Facility Policies"). Students and University faculty (when engaged in activities involving the Facility) shall be subject to Facility Policies. The Facility may require each student participating in a clinical experience to acknowledge in writing that s/he agrees to be bound by such rules and policies.

7. Documentation of Health Status

Prior to their participation in a clinical experience at the Facility, the University will obtain the following from the student. Faculty members expected to be physically present at the Facility will have on record with the University evidence of the absence of tuberculosis as demonstrated annually by a negative Mantoux test or QuantiFERON (blood test) within the year preceding entrance into the clinical facility.

- a. Evidence of immunity to rubeola (red measles) as demonstrated by one or more of the following: (1) physician documentation of two doses of live measles vaccine on or after the first birthday; or (2) laboratory evidence (blood titer) of immunity to measles.
- b. Evidence of immunity to rubella as demonstrated by: (1) laboratory evidence (blood titer) of immunity to rubella; or (2) documented immunization with live virus vaccine on or after their first birthday.
- c. Evidence of immunity to mumps as demonstrated by: (1) laboratory evidence (blood titer) of immunity to mumps; or (2) documented immunization with live virus vaccine on or after their first birthday.
- d. Evidence of the absence of tuberculosis as demonstrated annually by a negative Mantoux test (2 step initially, then one step thereafter) within the year preceding entrance into the clinical facility. In the event that the Mantoux test is positive, faculty and students will be required to provide documentation of a negative chest x-ray upon admission to their academic program or documentation of having received the INH series followed by documentation of one negative chest x-ray at the time of admission to their academic program.
- e. Documentation of immunizations, positive antibody titer to Hepatitis B or signed declination (applicable to students and faculty members participating in clinical experiences where patient contact is expected and where exposure to body fluids may reasonably be anticipated).
- f. Evidence of immunity to Varicella as demonstrated by (1) documented history of disease, (2) documentation of blood screen immunity (print Lab report); or (3) documentation of two vaccines.

- g. Documented current TDAP/DTAP
- h. Documentation of influenza vaccine during active flu season (October -March).
- i. Immunization information will be kept onsite at the University. If information is needed, the Facility is responsible for obtaining a copy from the student or the university.

8. Access and Confidentiality

Students shall be instructed by the University prior to beginning a clinical experience at the Facility concerning the confidentiality of medical information of Facility's patients. For purposes of compliance with the Health Insurance Portability and Accountability Act and associated privacy regulations (HIPAA), students shall be considered part of Facility's work force as that term is defined in HIPAA to include trainees and students.

Students are not considered work force or employees of the Facility for other purposes, including but not limited to tax or employment law purposes. The Facility shall provide the necessary training regarding HIPAA.

9. Confidentiality of Student Information

The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the University's students engaged in a clinical experience at the Facility pursuant to this Agreement.

10. Nondiscrimination

The parties shall comply with their respective internal policies of nondiscrimination and with the anti-discrimination provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Act of 1972, the Americans with Disabilities Act, Fair Credit Reporting Act, and other applicable federal, state and local laws.

11. Accreditation/Licensure

The Facility will maintain all licensure required by applicable law, and in the case of a hospital or other facility where accreditation is applicable, the Facility will maintain accreditation by an appropriate Joint Commission, CMS or other accrediting body.

12. Responsibility for Care

The Facility will retain responsibility for the care of patients and will maintain administrative and professional supervision of students insofar as the presence of the educational program affects the operation of the Facility and/or direct or indirect care of patients.

13. Right to Terminate Participation

The Facility, in maintaining its standard of patient care and safety, reserves the right to terminate the participation of any student or instructor from the Facility and to refuse any such person further participation in a clinical experience under this agreement.

14. Background Studies

Notwithstanding anything herein to the contrary, the University agrees and represents that it will conduct a National Background Study for all students prior to starting their lab and fieldwork experience and or other background checks required by applicable state law; provided, however, that the Facility agrees to advise the University of the background checks required by applicable law for that Facility and does so sufficiently in advance of the start of the clinical experience so as to enable them to be completed on a timely basis.

- Background study clearances will be kept onsite at the University. If copies are needed, the Facility is responsible for obtaining a copy from the student.

15. Miscellaneous

- a. The University and the Facility shall each bear their own costs associated with this Agreement. The Facility is not obligated to pay the University or students, nor are the University or students obligated to pay the Facility with respect to the clinical experience referenced in this Agreement.
- b. The parties each represent that its policy is to comply with applicable laws, including non-discrimination laws, in carrying its responsibilities under this Agreement.
- c. This Agreement may be amended at any time upon the mutual consent of the parties. All such amendments must be in writing and signed by the authorized representatives of the parties.
- d. In the event that any provision hereof is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement are nonetheless enforceable.
- e. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this Agreement shall not be construed a partnership, join venture or any other relationship, other than that of independent contractors

ST. CATHERINE UNIVERSITY

Dated: _____

Angela M. Riley
Executive Vice President and Chief Financial Officer

FACILITY/ORGANIZATION NAME

Santee School District

Dated: _____

Administrator or Designee, Facility/Organization
Tim Larson, Assistant Superintendent

EXHIBIT A

Agreement for Clinical Experience effective October 3, 2018 between St. Catherine University and Santee School District

<u>Participating University Program</u>	<u>Clinical Coordinator</u>
ASL/English Interpreting	Paula Gajewski-Mickelson
HIS/Coding Specialist/Medical Records	Carolyn Valo
Community Work and Learning	D'Ann Urbaniak Lesch
Exercise and Sports Science	Joshua Guggenheimer
Master Health Informatics	Mehrdad Rafiei
Holistic Health Studies	Janet Dahlem
Library and Information Science	Debra Grealy
Nursing-RN to BS	Sonja Rivers
Nursing-RN to BA	Sherry Hemauer
Nursing-MSNEL	Deb Filer
Nursing-NP-Adult Gero/Pediatrics	Susan LaMotte
Nursing-Nurse Educator	Emily Nowak
Nursing-DNP	Nanette Hoerr
Nutrition/Dietetics	Holly Willis
Occupational Therapy Assistant	Thomas Hutton
Occupational Therapy Assistant-Online	Theresa Bentz
Occupational Therapy –MAOT	Linda Buxell and John Fleming
Ophthalmic Technician	Aaron Shukla
Phlebotomy	Jaclyn Schuldt
Physical Therapist Assistant	Jessica Scholl
Physical Therapy-DTP	Christi Anderson
Physician Assistant	Jennifer Andrews-Gonzaga
Public Health/Community Health Worker	Julie Mumm
Master Public Health	Christina Bliss-Barsness
Radiography	Merry Richards and Dreux Hempe
Radiation Therapy	Cassandra Donahue and Laura Peterson
Respiratory Care	Molly Quinn Jensen
Social Work-MSW	Lisa Richardson
Social Work-BSW	Eva Solomonson
Sonography	Robert Naughton

Administrator responsible to execute the attached clinical agreement and amendments to its.

University
Angela M. Riley
Executive Vice President and Chief Financial Officer

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
October 2, 2018

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period July 1, 2018 through August 31, 2018 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$15,373,118; cash receipts of \$4,314,351; and disbursements of \$7,769,138 are reflected for the period of July 1, through August 30, 2018 resulting in an ending cash balance of \$11,918,329 as of August 31, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Monthly Financial Report - July and August

1

CASH REPORT FOR JULY AND AUGUST

	Actual	Projected*	Difference
Beginning Cash Balance as of July 1, 2018	\$15,373,118	\$14,156,645	\$ 1,216,473
INCOME			
A. Local Control Funding Formula			
State Aid	3,214,042	3,073,610	\$ 140,432
Property Taxes	410,972	-	\$ 410,972
B. Federal Income			
Federal Funding	28,399	60,388	\$ (31,989)
C. State Income			
Unrestricted State Funding	-	3,863	\$ (3,863)
Lottery	230	351,719	\$ (351,489)
D. Local Income			
Other Local Income	274,925	45,534	\$ 229,391
Spec Ed	344,751	320,850	\$ 23,901
Interest	22,403	6,210	\$ 16,193
E. Due to/Due from other funds	18,629	-	\$ 18,629
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$4,314,351	\$3,862,174	\$ 452,177
Beginning Balance Plus Income	\$19,687,469	\$18,018,819	\$ 1,668,650
DISBURSEMENTS			
G. Commercial Warrants	\$1,917,883	\$1,461,549	\$ 456,334
H. Salary and Benefits	3,729,985	3,712,984	\$ 17,001
I. Other Outgo	213,098	162,394	\$ 50,704
J. Interfund Borrowing Out	1,505,260	-	\$ 1,505,260
K. Debt Service	402,912	-	\$ 402,912
TOTAL DISBURSEMENTS	\$7,769,138	\$5,336,927	\$ 2,432,211
Ending Cash Balance as of August 31, 2018	\$11,918,329	\$12,681,890	\$ (763,563)

* Based on Cash Flow Projection at Estimated Actuals - June 2018

Budget Revisions
Through August 31, 2018
2018-19 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	16,542,538	394,089	16,936,627
Estimated Income	49,786,108	20,652,344	70,438,452
Estimated Expenditures	52,295,178	20,759,432	73,054,610
Change in Fund Balance	(2,509,070)	(107,088)	(2,616,158)
Projected Ending Fund Balance	14,033,468	287,001	14,320,469
Less: Restricted Program Carryovers	-	287,001	287,001
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	88,850	-	88,850
Less: Assigned Vacation Carryover	295,037	-	295,037
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,191,638	-	2,191,638
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,062,074	-	11,062,074
Fund 17 Projected End of Year Balance	2,976,374	-	2,976,374
Projected Reserves	16,230,087	-	16,230,087
	<u>August</u>	<u>July</u>	
Projected Reserve % 2018-19 ¹	22.22%	22.22%	
Projected Reserve % 2019-20 ^{1, 2}	21.49%	21.49%	
Projected Reserve % 2020-21 ^{1, 2}	21.69%	21.69%	

¹As a % of the Estimated Total Outgo

²Based on Multi-Year Projection at 2017-18 Unaudited Actuals September 2018

Next Update is to Occur December 2018 for 1st Interim

BACKGROUND:

In 2006, the Board adopted a Storm Water Management Plan (SWMP) for the District. The SWMP identifies the best management practices (BMPs) that are being implemented throughout the District to prevent pollution storm water runoff. Provided tonight for acceptance is the Municipal Storm Water Management Plan Annual Progress Report as prepared by the San Diego County Office of Education's Municipal Storm Water Group. It shows how District staff have made substantial progress in implementing the Board's SWMP, and are continuing work to protect California's storm water from pollution.

RECOMMENDATION:

It is recommended that the Board of Education accept the Municipal Storm Water Management Plan Annual Implementation Update.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

None

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

SANTEE SCHOOL DISTRICT
2017-2018 Municipal Storm Water Management Plan
Annual Progress Report



Task	School Year(s)	BMP Implementation Detail
A. Program Management Element		
✓	1. Take Board action to voluntarily adopt SWMP.	2006-12 Complete
✓	2. Take Board Action to amend District Policy to facilitate effective enforcement of storm water requirements.	2011-12 Complete
B. Public Education and Outreach Program		
⊞	1. Discuss storm water issues with custodial and maintenance staff.	Annual; 2006-Present Custodial and maintenance staff receive training at annual meetings, which include basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. Grounds crews meet regularly, and maintenance and operations staff meet 9-10 times per year. There has been increased awareness with grounds staffing due to the DROPS projects. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
⊞	2. Provide for student participation in educational programs.	Annual; 2006-Present Students continue to participate in a school campus recycling program, outdoor classroom stream activities, Green Apple Day, rainwater harvesting projects, and the Splash Mobile Lab and other County programs, which have reached 798 students since Fiscal Year 2013-14. All nine schools currently have the DROPS rain collection outdoor classroom programs. All include education on the water cycle, ecosystems, and the effects of pollution. These programs will increase following completion of 11 DROPS projects.
⊞	3. Distribute educational materials to school sites.	Annual; 2006-Present Calendars, posters, coloring books and similar materials were distributed to school sites, and posted/handed out as applicable in prior years. 2014-Present: A storm water opportunities poster is distributed to school sites for posting, and applicable monthly messages provided by the FACJPA are distributed and posted where visible to students, staff, and faculty as appropriate.
✓	4. Gather information regarding the different ways students are already being educated about storm water runoff and pollution.	2013-14 Students learn about the water cycle as part of 4th-8th grade science curriculum, during outdoor classroom stream activities, and on Green Apple day. The DROPS program also includes an educational component with involves the 6th grade students acting as "storm water police". Three of nine schools currently have the DROPS outdoor classroom programs, and the remainder will be installed by 2019.
✓	5. Add storm water language to small contract forms and applications for use of school facilities.	2012-13 Complete

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✕ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2017-2018 Municipal Storm Water Management Plan
Annual Progress Report



Task	School Year(s)	BMP Implementation Detail
C. Public Involvement and Participation Program		
⊞	1. Notify and provide for student and staff participation in storm water related activities in the watershed.	Annual; 2009-Present 2009-2016: A storm water opportunities poster including numerous storm water related events and activities is provided by the FACJPA annually and distributed to sites to encourage student and staff involvement in the watershed. The District provides for student and staff participation in Earth Day and creek cleanup activities, Urban Core recycling programs, and "San-Tree Fest" tree planting day; notifies students and staff of opportunities to participate in watershed activities. 60 trees were planted in 2016-17 as part of this effort. All schools also now have DROPS projects, including rainwater collection, and an increased number have gardening programs.
✓	2. Place copy of Storm Water Management Plan on District website.	2015-16 Complete
✓	3. Gather information to determine how students and staff are involved in watershed activities and document.	2013-14 Students and staff continue to participate in Earth Day and creek cleanup activities, Urban Core recycling programs, and tree plantings.
D. Illicit Discharge Detection and Elimination (IDDE) Program		
✓	1. Prepare outfall maps	2009-11 Outfall maps were prepared, showing where drainage leaves each site, labels were added at inlets in high foot traffic areas, and District staff was trained on the control of non-storm water runoff and proper disposal of chemicals and wash water.
✓	2. Identify and prohibit activities that could result in an illicit discharge.	2009-10; 2015-16 Student car wash activities were disallowed. 2016: Irrigation systems have been upgraded to run with CalSense controllers to eliminate over irrigation, and hose bibs have been outfitted with keys to prevent use by untrained persons, or for uncondoned uses.
⊞	3. Provide and document annual training for District staff and document using sign-in sheets.	Annual; 2011-Present District staff receive training annually, which includes basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
⊞	4. Install or refresh inlet labels, where needed.	As-Needed; 2013-Present Labels are refreshed as-needed. Additional labels are placed in high traffic areas where applicable.
⊞	5. Revise outfall maps to show storm drain inlets and permanent BMP locations.	Ongoing; 2014-Present In Progress; the District has completed 50% of sites. With assistance from the City and DROPS program, all are expected to be completed by 2020.

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✖ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2017-2018 Municipal Storm Water Management Plan
Annual Progress Report



	Task	School Year(s)	BMP Implementation Detail
☺	6. Check for illicit discharges at each site, possibly as part of FIT observations.	Annual; 2013- Present	The District has incorporated IDDE screening into their existing inspection program, and is utilizing the supplemental inspection tool provided by the FACJPA.
E. Construction Site Runoff Control Program			
☺	1. Utilize contract language requiring compliance with CGP at large construction sites (1 acre or greater).	As- Needed; 2009- Present	The District has verified that storm water language is in their architect and construction templates, and when large projects have been underway, the SWPPP is enforced. Currently, modular classrooms are being installed at Pepper Drive and Rio Seco Schools
☺	2. Provide and document annual training for District staff regarding use of BMPs at both large and small (less than 1 acre) construction sites and document.	Annual; 2006- Present	Staff are trained annually on BMPs for small maintenance or landscaping projects. Currently, the only planned construction is related to the DROPS grant desiltation and detention basin installations.
☺	3. Monitor construction activities at small sites and install BMPs where needed to prevent storm water pollution.	As- Needed; 2011- Present	BMPs are deployed as appropriate to activities for small maintenance and landscaping projects. Currently, DROPS inlets and water wells are being installed, and lawns/fields are being refurbished.
F. Pollution Prevention/ Good Housekeeping for Operations Program			
☺	1. Identify and take steps to eliminate pollutant sources that may relate to District landscaping, grounds-keeping, custodial, material storage, and transportation activities.	Annual; 2006- Present	The District continues to implement an IPM program, minimize fertilizer use; collect litter, and use green custodial products. Additionally, areas with bare soil have had hydroseeding applied to prevent erosion. Irrigation systems use reclaimed water, and have been upgraded to run with CalSense controllers to eliminate over irrigation, and are adjusted manually to prevent overspray. Hose bibs have been outfitted with keys to prevent use by untrained persons, or for uncondoned uses. Materials stored outdoors have been evaluated for exposure to storm water. Staff has been trained regarding BMPs that should be used to prevent storm water pollution. The Bus Maintenance facility SWPPP is also being implemented. Increased cleanups are being conducted, including volunteer day, and attention is being paid to ensuring dumpsters and trash cans remain covered, including the installation of locks where necessary.

Note: BMP = Best Management Practice ✓ = Task complete ☺ = Task ongoing ✕ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2017-2018 Municipal Storm Water Management Plan
Annual Progress Report



Task		School Year(s)	BMP Implementation Detail
⊞	2. Continue to minimize and take steps to assure that materials stored outside are not exposed to storm water.	Annual; 2011- Present	Most significant materials at the District Maintenance Facility have been placed into shipping containers, beneath a permanent roof, beneath a tarp, or indoors. The District has removed much of its outdoor storage, is looking into providing additional protection for temporarily stored items, and moving the few remaining items into covered/contained areas.
⊞	3. Continue to provide and document annual training for District staff and document using sign-in sheets.	Annual; 2011- Present	Grounds and maintenance staff receive training at quarterly meetings, and custodial receive training at annual meetings, which include basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
⊞	4. Inspect facilities, including catch basins and permanent BMPs. Clean where needed to maintain effectiveness in trapping debris and sediment.	Annual; 2011- Present	The District has incorporated storm drain and BMP inspection and maintenance into their existing inspection program, and is utilizing the inspection tool provided by the FACJPA. These activities occur in the summer and the facilities are rechecked before the rainy season, and prior to forecasted rain events. Each school has maintenance staff assigned to accomplish these additional checks in a timely manner, and increased staffing has resulted in better coverage.
⊞	5. Identify special activities where there is the potential for storm water pollution. Take steps to prevent storm water pollution.	Annual; 2011- Present	Cafeterias have been identified as a potential pollutant source. To prevent pollutant discharge, all food waste is bagged prior to placement in dumpsters. Lids are kept closed, and disposal areas are kept free of waste materials and liquids. Covers have been obtained for trash cans to prevent pest access and pollution. Fabric screens have been installed on fences to prevent litter transport and allow easier cleaning.
G. Post Construction Storm Water Management Program			
⊞	1. Identify and inspect existing post-construction BMPs. Provide maintenance as necessary to maintain BMP effectiveness.	Annual; 2010- Present	The District has installed pervious pavement, a retention basin, and vegetated swales at Pepper Drive School. All post-construction BMPs are inspected annually, and cleaned out/maintained as needed as part of regular facility maintenance procedures. Wash-out areas and desiltation basins are recommended for all small projects to protect waterways.

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✖ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2017-2018 Municipal Storm Water Management Plan
Annual Progress Report



	Task	School Year(s)	BMP Implementation Detail
⊞	2. Include County post-construction BMPs on both major and minor and improvement projects where possible.	As-Needed; 2011-Present	<p>DROPS grant improvement projects are planned.</p> <p>The following resources are consulted when considering improvement projects:</p> <ul style="list-style-type: none"> - City of Santee: www.ci.santee.ca.us/Index.aspx?page=361 - County of San Diego (for new construction or renovation) See Chapter 4 – Guidance for Selection of Permanent BMPs in the San Diego County Standard Urban Storm Water Mitigation Plan for Land Development and Public Improvement Projects: www.sdcounty.ca.gov/dpw/watersheds/susmp/susmp.html - San Diego County Low Impact Development Handbook: www.sdcounty.ca.gov/dplu/docs/LID-Handbook.pdf
H. Effectiveness Assessment			
✓	1. Develop plan to track short- and long-term progress.	2015-16	The District is implementing a storm water work order procedure to better track activities and maintenance. Rain event pre and post inspections and cleanups are conducted when rain is forecast, and notices are sent to staff as reminders. Training logs are retained to track education
⊞	2. Evaluate the effectiveness of the District's existing storm water management program. Determine steps the District can take to further mitigate impacts on storm water quality.	Ongoing; 2014-Present	The District has evaluated the effectiveness of its storm water management program efforts at its municipal and bus maintenance facility yards, and identified areas where improvements were needed. Significant improvements were made to housekeeping and storage BMPs, and several sites have undergone minor improvements including rainwater capture and reuse systems, and rerouting downspouts to landscaping. The DROPS Grant program was also secured to add treatment facilities at school sites. Staff training has been effective at correcting historical behaviors such as lunch area power washing. Grounds and custodial staff have had extensive training and have modified their behaviors accordingly.
✓	3. Identify how existing control measures and or activities can be modified to improve the effectiveness of the District storm water management program.	2016-17	Santee school district is focusing on increasing Low Impact Development (directing runoff to landscaping, rain water harvesting, etc.) or projects like the DROPS grant projects have been rain barrels at gardens Sycamore school has added a few to date and all schools will have 1-2 500 gallon rain cisterns by 2019 as part of the Drops grant. Reducing silt and increasing ground water recharge at all storm drain inlets in or near landscape areas has been implemented extensively at pepper drive school and with Drops grant projects at Carlton Hills, Hill creek and Prospect avenue schools with more planned through 2019 at all schools. These small LID landscape project installations we have been doing, as opportunities arise.

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✖ = Task outstanding or planned

Storm Water Quicklook

Santee School District

2018-2019 TASK SUMMARY CHECKLIST

- Continue to identify ways to improve the effectiveness of the District storm water management program.**

TIP: use pre-rain checklists to find and eliminate pollutants

- Evaluate District facilities and activities for potential pollutant sources. Implement additional controls to prevent pollutant discharges.
- Become familiar with pollutants of concern in waterbodies downstream of District facilities, and pay particular attention to any sources of these pollutants:
<http://www.projectcleanwater.org/html/watersheds.html>



- Continue to prioritize hotspots**

- Construction areas, erosive slopes, and trash areas have been identified as hotspots in the region.

- Complete and distribute drainage maps**

- Maps can be used to guide maintenance efforts, such as inlet cleaning/inspection, or refreshing labels.

See (and share!) the FACJPA website for regional stormwater resources and opportunities:

www.sdcoe.net/business-services/facilities/Pages/stormwater.aspx

Additionally, the following actions should be completed every year:

- Train staff and keep sign-in sheets*
- Refresh faded inlet labels*
- Ensure storm drain inlets are free of debris, trash, and sediment prior to rain events*
- Update drainage maps, and reference during pre-rain checks and routine maintenance*



Item F. BOARD POLICIES AND BYLAWS

BACKGROUND:

New Board Policy 0415 – Equity addresses the District's recognition and response to the unique barriers facing historically underserved and underrepresented student populations. Policy expresses the district's intent to proactively identify class and cultural biases as well as practices that impede equal access to opportunities for all students. Policy also presents examples of strategies to promote equity in district programs and activities.

It was presented as a first reading at the September 18, 2018 meeting. Board Policy 0415 – Equity is being presented as a second reading and request for approval.

RECOMMENDATION:

Revised Board Policy 0415 - Equity is being presented as a second reading and request for approval.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact to this item.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item F.1.1.

EQUITY

The Governing Board believes that the diversity that exists among the district's community of students, staff, parents/guardians, and community members is integral to the district's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the district shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color and/or diverse cultural, linguistic, or socio-economic backgrounds. To ensure that equity is the intentional result of district decisions, the Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

The Board and the Superintendent or designee shall develop and implement policies and strategies to promote equity in district programs and activities, through measures such as the following:

1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions
2. Analyzing expenditures and allocating financial and human resources in a manner that provides all students with equitable access to district programs, support services, and opportunities for success and promotes equity and inclusion in the district. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.
3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities
4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students

EQUITY

5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups
6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need
7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community
8. Providing district staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices
9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

The Board shall regularly monitor the intent and impact of district policies and decisions in order to safeguard against disproportionate or unintentional impact on access to district programs and achievement goals for specific student populations in need of services.

Legal References on the following page.

EQUITY

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity

52077 Local control and accountability plan

60040 Selection of instructional materials

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

Meeting California's Challenge: Access, Opportunity, and Achievement: Key Ingredients for Student Success, 2017

The School Board Role in Creating the Conditions for Student Achievement, 2017

African-American Students in Focus: Closing Opportunity and Achievement Gaps for African-American Students, 2016

African-American Students in Focus: Demographics and Achievement of California's African-American Students, 2016

Latino Students in California's K-12 Public Schools, 2016

Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, 2016

Climate for Achievement Governance Brief Series, 2015

Math Misplacement, 2015

CENTER FOR URBAN EDUCATION PUBLICATIONS

Protocol for Assessing Equity-Mindedness in State Policy, 2017

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center for Urban Education: <http://cue.usc.edu>

Safe Schools Coalition: <http://www.casafeschools.org>

Policy Adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item F.1.2.

First Reading: Revised Board Policy 6171, Title I Programs

Prepared by Dr. Stephanie Pierce
October 2, 2018

BACKGROUND:

Attached is revised Board Policy 6171, Title I Programs, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6171, Title I Programs, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

This revised board policy supports programs designed to improve academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

TITLE I PROGRAMS

~~In order to improve the academic achievement of students from~~ The Governing Board desires to provide a high-quality education that enables all students to meet challenging state academic standards. In schools with a large number or percentage of economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that strengthen reinforce the academic program core curriculum and provide support to assist students at risk of failing to achieve in attaining proficiency on state academic standards and assessments.

Title I funds shall be used to supplement, not supplant, funds available from state and local sources for the education of students participating in Title I programs.

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities.

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

Local Educational Agency Plan

~~The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval.~~

The plan shall Descriptions of how the district will address the required components of the Title I local educational agency plan, as specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards shall be included within the district's control and accountability plan (LCAP), the LCAP Federal Addendum, or another document. School-level strategies shall be aligned with the district's plan and be tailored to the specific needs of the students at the school.

~~The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.~~

In addition, the district and each school receiving Title I funds shall develop a written parent/guardian and family engagement policy in accordance with 20 USC 6318.

Comparability of Services

TITLE I PROGRAMS (continued)

~~State and local funds used in~~ In schools receiving Title I funds, state and local funds shall be used to provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span.

To demonstrate comparability of services among district schools, the district shall:

1. ~~The Board shall adopt~~ Adopt and implement a districtwide salary schedule.
2. Ensure equivalence in teachers, administrators, and other staff, as measured by either or both of the following:
 - 2.a. The ratio of students to teachers, administrators, and other instructional staff at each Title I school within a grade span, which shall not exceed 110 percent of the average ratio across for all non-Title I district schools within the grade span.
 - 3.b. Salary expenditures for instructional staff at each Title I school, which shall be no less than 90 percent of the average salary expenditure across non-Title I district schools.
3. Ensure equivalence in the provision of curriculum materials and instructional supplies, by determining whether the per-student expenditure of state and local funds for curriculum materials and instructional supplies in Title I schools is between 90 and 110 percent of the districtwide average
4. All district schools shall be provided with the same level of base funding. Determine whether the amount of state and local funds allocated per student for curriculum and instructional materials, each grade span is between 90 and 110 percent of the per student average for each grade span in non-Title I schools
5. ~~The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.~~

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to ~~disabled~~ students with disabilities, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I.

TITLE I PROGRAMS (continued)

~~At the beginning of each school year, the~~ The Superintendent or designee shall annually measure assess comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

Participation of Private School Students

The district shall provide or contract to provide special educational services, instructional services (including evaluations to determine the progress being made in meeting students' academic needs), counseling, mentoring, one-on-one tutoring, or other Title I benefits to eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis in comparison to services and other benefits for public school students.

Program Evaluation

~~The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments.~~ regularly monitor the progress of economically disadvantaged and low-achieving students in Title I schools. During the annual evaluation of the district's progress toward achieving each goal identified in the LCAP or other planning document addressing 20 USC 6312, the Board shall review disaggregated data on academic achievement, school attendance, and other outcomes for such students and shall ensure that strategies are revised as necessary to support continuous improvement.

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools
~~52055-57 Districts identified or at risk of identification for program improvement~~
~~54020-54028 Economic Impact Aid~~
52060-52077 Local control and accountability plan
54420-54425 State Compensatory Education
64001 Single plan for student achievement, consolidated application programs
UNITED STATES CODE, TITLE 20
6301 Program purpose
6311-6322 Improving basic programs for disadvantaged students, including:
6312 Local educational agency plan
6313 Eligibility of schools and school attendance areas; funding allocation
6314 Title I schoolwide programs
6315 Targeted assistance schools
~~6316 School improvement~~
6318 Parent involvement and family engagement
6320 Participation of private school students
6321 Comparability of services
6333-6335 Grants to local educational agencies
6391-6399 Education for migrant students
7881 Participation of private school students
CODE OF FEDERAL REGULATIONS, TITLE 34
200.1-200.793 Improving basic programs for disadvantaged students

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education Personnel in the No Child Left Behind Act of 2001, rev. November 1, 2005

Frequently Asked Questions About Title I Schoolwide Programs

Local Control and Accountability Plan Federal Addendum Template

Meeting Title I, Part A Comparability Requirements, October 2017

U.S. DEPARTMENT OF EDUCATION GUIDANCE PUBLICATIONS

Fiscal Changes and Equitable Services Requirements Under the Elementary and Secondary Education Act of 1965 (ESEA), as Amended by the Every Student Succeeds Act, Non-Regulatory Guidance, November 21, 2016

Title I Fiscal Issues, Non-Regulatory Guidance, May 26, 2006-February 2008

Designing Schoolwide Programs, Non-Regulatory Guidance, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School Attendance Areas and Schools and Allocation of Title I Funds to Those Areas and Schools, August 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov/iasa/titleonesp/sw>

No Child Left Behind: <http://www.ed.gov/nclb>

U.S. Department of Education: <http://www.ed.gov>

Board Policies and Bylaws Item F.1.3.

First Reading: Revised Board Policy
5145.3, Nondiscrimination/Harassment

Prepared by Tim Larson
October 2, 2018

BACKGROUND:

This revision is brought forward to bring BP 5145.3 in line with the recommended language from CSBA. The suggested language changes align our policy with current regulations.

RECOMMENDATION:

Revised Board Policy 5145.3, Nondiscrimination/Harassment; is presented for a first reading. Any action is at the discretion of the Board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

NONDISCRIMINATION/HARASSMENT

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, immigration status, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. He/she shall report his/her findings and recommendations to the Board after each review.

NONDISCRIMINATION/HARASSMENT (continued)

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

*Legal Reference:*EDUCATION CODE

200-262.4 Prohibition of discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation of notices

49020-49023 Athletic programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

432 Student record

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

Legal Reference continued: (see next page)

NONDISCRIMINATION/HARASSMENT (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.31 Disclosure of personally identifiable information

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Final Guidance Regarding Transgender Students, Privacy, and Facilities, March 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, January, 1999

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- Three Cases

2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Purpose: Terms for Land Sale
Property: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Assistant Superintendent

3. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.